



GLENMORE PARK NETBALL CLUB BY-LAWS

*In Accordance with Penrith District Netball Association
Incorporated*

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~ GLENMORE PARK NETBALL CLUB BY-LAWS ~
In Accordance with Penrith District Netball Association Incorporated

1. OFFICE BEARERS

- a) The Office Bearers & Executive Committee of the club shall be:
- President
 - Vice President
 - Secretary
 - Treasurer
 - Registrar
 - Umpire Convenor
 - Public Relations Convenor
 - Equipment Officer
 - Uniform Officer
 - Coaching Convenor
 - Fundraising Convenor

2. CLUB MEETINGS

- a) General meetings of the Glenmore Park Netball Club will be held on the week following the Penrith District Netball Association Inc Council meeting, except where this conflicts with public holidays or school holidays. The October general meeting will be held immediately preceding the Glenmore Park Netball Club Annual General Meeting.
- b) Annual General Meeting to be held on a date in October to be set each year.
- c) Executive meetings to be held when necessary.

3. ELECTION OF OFFICES

- a) Elections shall be by secret ballot.
- b) Nominations are to be in writing, signed by the proposer and the nominee. To be received prior to commencement of meeting. They shall be called for at a general meeting.
- c) No person shall be elected to more than one (1) position on the Executive Committee unless all positions are not filled at the Annual General Meeting. If in that case the person must only be able to take a secondary position on the Executive Committee if that position remains vacant after the Annual General Meeting.
- d) Nominations from the floor at the Annual General Meeting will only be accepted for vacant positions for which no written nominations have been received.

4. VOTING

- a) Each financial member (including Life Members) shall have one (1) vote. A parent of a junior financial member shall be eligible for one (1) vote.
- b) In the case of tied votes, the Chairperson shall cast the deciding vote. This casting vote is not an additional vote.
- c) All decisions made to be noted at a General Meeting/Executive Meeting and decided by a majority of votes.
- d) There shall be no voting by proxy.
- e) Election of Officers shall be in the following order:

President, Secretary, Treasurer, Registrar, Umpire Convenor, Coaching Convenor, Vice President, Equipment Officer, Uniform Officer, and Public Relations Convenor, Fundraising Convenor.

5. MEMBERSHIP

- a) All members of Glenmore Park Netball Club will comply with the membership clause governing Penrith District Netball Association Inc.
- b) Any member of the club may make a written complaint against another member of the club. Upon receiving a complaint, the committee must convene a meeting and decide the action to be taken. The Committee must serve notice on the member concerned to make submissions to the complaint within 14 days from the time notice is served. All players/parents of junior players have the right of appeal. Person not attending this Committee meeting without a reasonable excuse have no right of appeal and the decision of the Committee shall be final. If (after taking into consideration any submissions), the facts in the complaint are considered proven, the committee may, by resolution, expel or suspend a member, the Secretary must, within 7 days after the action is taken, advise the member in writing giving the ruling, reasons and advising the member of their right of appeal. The member has 7 days to appeal the decision. The expulsion or suspension does not take effect until the appeal has been heard.
- c) Players who are not eligible for umpiring, coaching, committee duties etc. must be available to fulfil club duties as determined by the Executive Committee, i.e. for canteen, tower and other duties.
- d) Excluding umpiring games, Glenmore Park Netball Club Executive Members and persons authorised by the Executive, no other person connected with Glenmore Park Netball Club shall contact Netball Association Inc. officials.

6. UMPIRING

- a) All players reaching the age of 13 and representative players should be encouraged to sit the Rules of Netball Theory Examination.

- b) All umpires will be paid a nominal fee per game umpired.
- c) All teams 14 years to senior that register must provide at least one team umpire of appropriate level. Club umpires allocated by the Umpire Convenor to either their team or a junior may not be used. Where the team does not have a qualified umpire the Umpire Convenor will provide suitable coaching to develop a team umpire.
- d) Umpires who do not fulfil their responsibility will pay the PDNA fine.

7. COACHING

- a) Coaches will be appointed by the current committee according to their suitability for the respective positions.
- b) Coaches must keep a record of all players on court. Each coach must give all players equal amount of playing time throughout the season (providing 7.c is complied with) excluding Semi-finals, Finals and Grand Finals, where selection will be at that discretion of the coach. Any player that is reserve must be in attendance for the duration of the game. No child can be dismissed without the approval of the Executive Committee.
- c) If a player does not attend two (2) consecutive training sessions, misses two (2) consecutive matches or is disruptive during training or matches, the player will be reserve at the coach's discretion, and the Executive Committee should be notified of this by the coach, and to be handled with the discretion by the Committee as a whole. This rule does not apply if the Coach is personally notified of non-attendance because of a legitimate reason.
- d) All coaches must attain at least a Community Coaching General Principles (CCGP) Certificate through the Australian Sports Commission's online course as soon as possible. A copy of the certificate must be provided to the Club Coaching Convenor.
- e) All coaches who do not have a child within the team they are coaching, must attain a Working with Children number.
- f) All complaints concerning Coaches, players or Club members should be presented to the Committee in writing at the next General Meeting.

8. REGISTRATION

- a) All new players to supply two (2) current identical passport photographs and complete the current online registration form.
- b) New players under the age of 18 must supply a Birth Certificate or passport as proof of age when registering. Application may be made to the Registrars in exceptional circumstances.
- c) All registration fees to be paid on registration in full, except in extenuating circumstances where full registration must be paid prior to Penrith District Netball Association Inc registration.

- d) No Penrith District Netball Association Inc fees will be refunded once the player is registered with Penrith District Netball Association Inc. the Glenmore Park Netball Club portion of the fees may be refunded in full or part, in extenuating circumstances.
- e) Only players registered with Glenmore Park Netball Club may wear its uniform and represent the club. Separate registration is required for each competition during the year, i.e., interest and night competitions.
- f) Registration fees to Penrith District Netball Association Inc. include compulsory insurance cover.

9 TRAINING

- a) Times and days for training to be finalised by teams and their respective coaches. Suitable footwear to be worn at all times. Club Secretary and Coaching Convenor to be advised of all training times.

10. GRADING

- a) Junior players will be graded as required. All players must be present at the grading day to be placed in the appropriate team.
- b) Players will not receive a refund based on grading outcomes
- c) Senior teams, with a coach and umpire included, will be accepted "as a team" at the discretion of the Committee.

11. EQUIPMENT

- a) New balls and other equipment will be purchased as required. All equipment is the coach's responsibility. If lost or damaged the team must replace these with equipment of the same quality or total cash amount.

12. AWARDS

- a) General Players

All players will receive a token at the end of the winter season, depending on finance available within the club.

13. LIFE MEMBERSHIP

Life membership to the club is to be nomination in writing by a financial club member and seconded by a financial club member. No person may be nominated for life membership unless 10 years' service has been completed. The following areas of contribution are suggested as appropriate for the award of Life Membership, however, it is not necessary for a proponent to meet all of the criteria:

- Has performed meritorious service to the Club by coaching, managing, umpiring, serving on the Committee and preferably a substantial component of these.
- Has represented the Club as Association Level and/or coached, managed, umpired at representative level.
- Has undertaken outstanding service in other areas of the Club by representing the Club at local/State Government level.
- Has undertaken outstanding fund raising or other social activity on behalf of the club.

14. ALTERATIONS TO BY-LAWS

These By-Laws may be altered by resolution passed by a majority of the members present and voting at Annual General Meeting of Glenmore Park Netball Club of which is not less than 14 days writing notice specifying the resolution/s to be proposed has been given to the Secretary.